

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

November 18, 2003
7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the October 13, 2003, regular meeting and the October 28, 2003, and November 4, 2003, special meetings.

A-7. Treasurer's Report and authorization to pay bills.

B. PUBLIC PARTICIPATION & RECOGNITION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL

C-1. **Medina County Substitute/Tutor List (A)**

- C-2. **Certified Staff Resignation (A)**
- C-3. **Supplemental Contracts (A)**
- C-4. **Supplemental Volunteer Appointments (A)**
- C-5. **Classified Staff Change of Status (A)**
- C-6. **Classified Staff Appointments (A)**
- C-7. **Classified Staff Substitute Appointments (A)**

D. BUSINESS/FINANCE

- D-1. **Accept Grant and Establish Fund (Attachment) (A)**
- D-2. **Donations (A)**

E. SUPERINTENDENT'S REPORT

- E-1. **Accept Tuition Student (A)**
- E-2. **Kindergarten Entrance Birth Date (A)**
- E-3. **Board Policy KGB Report**
- E-4. **Levy Discussion**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on November 18, 2003 at 7:00 PM in the High School library. Mr Thomas Matthews, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry	Mr Dale Roberts
Mr Michael Schmidt	Mrs Sally Poe
Mr Thomas Matthews	

2003-174 APPROVAL OF MINUTES

Mr Roberts moved to approve the minutes of the October 13 regular and the October 28 and November 4 special meetings as corrected. Mrs Raftry wanted the minutes on page 38 to reflect that the no transport zones should be enforced if it was fiscally beneficial.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Matthews, Raftry, Poe.

Nays: None, motion carried.

The Treasurer reviewed financial information for the Board of Education. The Board has asked for monthly updates on the Athletic Fund, purchased services and substitute costs. Mr Bowen also reviewed the fiscal year 2004 spending plan and noted that a deficit still existed for the month of January. Mr Bowen also provide the Board with a spending plan of fiscal year 2005 which projected the deficit to begin in November 2004.

2003-175 PAYMENT OF BILLS

Mr Roberts moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Schmidt, Matthews, Raftry.

Nays: None, motion carried.

During public participation, Enid Wolfe addressed the Board with her concerns on dropping elementary guidance services. This year she has had to deal with the effects of the death of a mother on children at school. She has also had suicide attempts at the elementary level. The Board understands how important elementary guidance is but the district's financial situation may require this cut.

Lynn Klein addressed the Board about the closing of Lafayette School due to the power failure. School was closed after Mrs Klein had left for work and she was unaware that school was cancelled for the day. A baby-sitter across the road puts Mrs Klein's child on the bus then leaves for work also. When the six year old went to get on the bus, the bus driver told her there was no school and the child went home. Fortunately Mr Klein had stayed home from work that day because if he hadn't the child would have been home alone all day. Mrs Klein requested that school closings be made earlier in the future.

2003-176 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed during the 2004 fiscal year.

Debbie Bican	Nancy Fortney	Mary Frazer	Angela Gogol
Cheryl Metcalf	Michael Chismar	Michael Henry	Katherine Recupero
Alison Sosic	Barbara Moss	Jerry Armentrout	Claudia Browand
Gina Demart	George Eaton	Norman Echan	Grant Grundy

Matthew Hoover	Sherlyn Ireland	Katherine Lorincz	Scott Pawlowski
F Robert Saunders	Jeff Tomko	Timothy White	Erika Botsch
Elisabeth Buduleta	Sheila Ludwig	Mary Ellen Schmidt	Matthew Sexton

B. Accept the resignation of Mindy Seymour effective June 4, 2004 for retirement.

C. Supplemental contracts for the 2003-2004 school year pending attaining minimum participation criteria.

June Prebis Chatham/Lafayette Newspaper

Scott Malarkey MS Asst Wrestling Coach

Paula Gillotti MS Ski Club Co-advisor

Wendy Armstrong Change from MS Ski Club Advisor to Co-advisor

Mark Mole Change from JV Wrestling to MS Head Wrestling Coach

Frank Peters Change from MS Head Wrestling to JV Wrestling Coach

Diana Budney LPDC

Charlene Clark LPDC

Cathy Clay LPDC

Debra Ruprecht LPDC

Lara Campbell Asst Gymnastics Coach

Chrissy Burris Freshman Cheerleading Advisor – Basketball

D. Approve Tracie Bassetti, Cary Granakis and Andrea Riley as Middle School Ski Club chaperones.

E. Approve the addition of 2 hr/day to educational assistant Debbie Cerny 11-18-03.

F. Approve classified staff appointments.

Dwayne Scheck, second one-year contract as custodian effective 11-11-03.

Joanne Toven, continuing contract as custodian effective 11-5-03.

G. Approve Lynn Underwood and Gary Drollinger as classified staff substitutes effective November 19, 2003.

H. Accept the resignation of Catherine Norris as freshman cheerleading advisor at the conclusion of the football season.

Mr Roberts seconded the motion, roll call as follows:

Ayes: Schmidt, Roberts, Raftry, Poe, Matthews.

Nays: None, motion carried.

2003-177 ESTABLISH FUND

Mr Roberts moved to accept the Ohio Reads Continuation Grant in the amount of \$21,000 and establish fund 459-9304. Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Matthews, Raftry, Schmidt.

Nays: None, motion carried.

2003-178 DONATIONS

Mr Roberts moved to accept donations as follows:

Ellison Machine die cutters from the Cloverleaf Football Moms.

Speech and language practice cards and a magnetic board set from Mrs Kungl.

NEC monitor and UMAX scanner from Mr & Mrs Jim Zockoll.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Poe, Matthews, Raftry.

Nays: None, motion carried.

2003-179 TUITION STUDENT

Mr Roberts moved to accept Summer Hules as a Lodi kindergarten tuition student at a rate of \$196.79 per month effective from November through May. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Raftry, Poe, Matthews.

Nays: None, motion carried.

2003-180 KINDERGARTEN ENTRANCE BIRTH DATE

Mr Roberts moved to change the kindergarten entrance birth date from September 30 to August 1. Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Matthews, Raftry, Schmidt.

Nays: None, motion carried.

The Board reviewed possible cuts of 7th and 9th grade sports, bussing and personnel. Bussing cuts will be discussed in more detail at the December work session. The Board also looked at several financial projections. Projections were made with emergency levies of \$4.1, \$4.2 and \$4.3 million and with salary freezes and salary raises up to 3.5%.

2003-181 SPRING SPORT CUTS

Mr Roberts moved to cut 7th and 9th grade 2004 spring sports in an effort to save money for the district. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Raftry, Matthews, Poe.

Nays: None, motion carried.

2003-182 EMERGENCY LEVY

Mr Roberts moved to have the Medina County Auditor certify the district valuation and determine the millage for emergency levies in the amounts of \$4.1, \$4.2 and \$4.3 million to run for a period of five years to be submitted at the March 2004 election. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Poe, Raftry, Matthews.

Nays: None, motion carried.

2003-183 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Matthews, Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

December 2, 2003
Cloverleaf High School Library
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL

B-1. Supplemental Contract Resignation

It is recommended that the Cloverleaf Board of Education approve the supplemental resignation of Neil Rainey, Power of the Pen Co-Advisor, effective immediately.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-2. Supplemental Contract Appointment

It is recommended that the Cloverleaf Board of Education approve the supplemental appointment of Andrea Riley, Power of the Pen Co-Advisor, effective immediately.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. Supplemental Volunteer Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental volunteer appointments:
 Jim Dombroski, Cloverleaf Middle School Intramural Academic
 Challenge Team Co-Advisor
 Brenda Thayer, Cloverleaf Middle School Intramural Academic
 Challenge Team Co-Advisor

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-4. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve Sarah Messinger, latchkey substitute, effective December 2, 2003.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. TREASURER'S REPORT

C-1. Donation

It is recommended that the Cloverleaf Board of Education accept the anonymous donation of \$500 to Chatham Elementary School.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Accept Grants and Establish Funds (Attachments)

It is recommended that the Cloverleaf Board of Education accept the grants as presented and establish the following funds:

- 019-9300
- 452-9304
- 499-9304

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. SUPERINTENDENT'S REPORT

D-1. Finance Committee Report

E. UNFINISHED BUSINESS

E-1. District Cost Cutting
Transportation
Maintenance/Custodial
Certified Staff
Secretarial

F. NEW BUSINESS

F-1. State of the Schools/Holiday Chili Fest
December 16, 2003

G. EXECUTIVE SESSION

G-1. Treasurer's Goals/Evaluation

H. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

December 2, 2003
Cloverleaf High School Library
7:00 p.m.

Addendum

B-5. Classified Staff Unpaid Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the unpaid leave of absence for Stacey Pace to be extended through August 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-6. Continuing Contracts

It is recommended that the Cloverleaf Board of Education approve the following certified staff for continuing contracts:

Kathrine Harvey, Title I Teacher, District Elementaries
Scott Murphy, OWA Teacher, Cloverleaf High School
Michael McGee, Grade 6 Teacher, Westfield Elementary
Brian Shaeffer, Social Studies Teacher, Cloverleaf Middle School

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. **Out of State Field Trips** (Attachments)

It is recommended that the Cloverleaf Board of Education approve the following out of state field trips:

Cloverleaf High School Ski Club trip to Holiday Valley Resort in
New York, January 17, 2003

Cloverleaf High School Ski Club trip to Cocaign Ski Resort in
Cherry Creek, New York, February 14, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in special session on December 2, 2003 at 7:00 PM in the High School library. Mr Thomas Matthews, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt	Mr Dale Roberts
Mrs Beth Raftry	Mr Thomas Matthews
Mrs Sally Poe	

2003-184 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

- A. Accept the resignation of Neil Rainey as Power of the Pen Co-Advisor.
- B. Appoint Andrea Riley as Power of the Pen Co-Advisor for the 2004 fiscal year.
- C. Appoint Jim Dombroski and Brenda Thayer as volunteer Middle School Intramural Academic Challenge Team Co-Advisors.
- D. Approve the unpaid leave of absence extension for Stacey Pace through August 2004.
- E. Approve continuing contracts for the following teachers.

Kathrine Harvey	Scott Murphy
Michael McGee	Brian Shaeffer

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Matthews, Raftry, Roberts.

Nays: None, motion carried.

2003-185 DONATION

Mr Roberts moved to accept the anonymous donation of \$500 to the Chatham Elementary School. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Roberts, Raftry, Poe, Matthews, Schmidt.

Nays: None, motion carried.

2003-186 ESTABLISH FUNDS

Mrs Raftry moved to accept grants and establish funds as follows:

019-9300	CRA Tax Abatements	
452-9304	Professional Development Fund	\$ 4,140.00
499-9304	Student Intervention	\$69,738.60

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Poe, Matthews.

Nays: None, motion carried.

Board members were updated on the November 25th Finance Committee meeting. Scott Bennington of the Ohio Department of Education came to explain fiscal caution, watch and emergency. The ODE will be meeting in early December and will place our district in fiscal caution based on our current 5-year forecast. We will then be asked to submit a plan to address our current projected negative balance. If we cannot provide a plan or the plan is deemed to be unacceptable the ODE will request the State Auditor to come in and conduct a performance audit. The ODE will pay for this audit. The State Auditor will provide our district with options to address our financial situation and could put us in fiscal watch or fiscal emergency. We must be in fiscal emergency to receive money from the State to cover our deficit. It is also important to understand that the money we receive is an advance of our own state foundation money that has to be paid back in two years. The advance is interest free to our district.

Laura Rozhon, Transportation Supervisor, made a presentation to the Board. She had met with several bus drivers to get their input on options being considered to cut costs in the transportation department. The current consideration is to expand the no transportation zones to 2 miles at all of the schools. It is estimated that this could be done with a fleet of 21 to 25 buses. We currently have 34 bus routes. Mr Roberts asked to have the number of students affected verified and to also look at the option of cutting high school busing.

The Treasurer reviewed the millage projections from the County Auditor on the emergency levy options we submitted. Levies of \$4.1, \$4.2 and \$4.3 million came back with 9.45, 9.7 and 9.9 mills respectively. The Board carefully weighed the options; considering how difficult it may be to pass a levy and looking at the needs of our district.

2003-187 PROCEED WITH LEVY

Mr Roberts moved the adoption of the following Resolution:

RESOLUTION NO. 2003-187

A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

WHEREAS, on November 18, 2003, this Board adopted Resolution No. 2003-182 declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which Resolution was certified to the Medina County Auditor; and

WHEREAS, on November 26, 2003, the Medina County Auditor certified to this Board that the total current tax (assessed) valuation of the District is \$434,612,521 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$4,200,000 as set forth in that Resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 9.70 mills for each one dollar of valuation, which amounts to 97 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on March 2, 2004, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2004 to be first distributed to the School District in calendar year 2005) in order to raise the amount of \$4,200,000 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 9.70 mills for each one dollar of valuation, which amounts to 97 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this Resolution and Resolution No. 2003-182 and certificate of the County Auditor referred to in the preambles hereto, on or before December 18, 2003. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Matthews, Raftry, Poe.

Nays: None, motion carried.

On December 16th there will be a Holiday Chili Fest at 5:30 PM at the High School followed by the State of the Schools address at 7:00 PM. The regular board meeting will be changed to the High School to start sometime after the State of the Schools presentation.

2003-188 OUT OF STATE FIELD TRIPS

Mr Roberts moved to approve High School Ski Club trips to Holiday Valley Resort in New York on January 17 and to Cockaigne Ski Resort in Cherry Creek, New York on February 14, 2004. Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Raftry, Matthews, Schmidt.

Nays: None, motion carried.

2003-189 EXECUTIVE SESSION

Mr Roberts moved to go into executive session to discuss personnel issues and to evaluate the Treasurer. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Raftry, Poe, Matthews.

Nays: None, motion carried.

2003-190 ADJOURNMENT

Mr Roberts moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Roberts, Poe, Raftry, Matthews, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

December 16, 2003

7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the November 18, 2003, regular meeting and the December 2, 2003, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

- C-1. **Third Grade Reading Achievement Scores** (Attachment)

D. PERSONNEL - Dr. Hulme

- D-1. **Medina County Substitute/Tutor List**

- D-2. **Supplemental/Extended Time Contracts**

E. BUSINESS/FINANCE - Mr. Bowen

- E-1. **Accept Grant and Establish Fund** (Attachment)

- E-2. **Ohio School Boards Association Membership Dues and Briefcase Subscription** (Attachment)

- E-3. **Ohio School Boards Association Legal Assistance Fund Consultant Service Contract** (Attachment)

- E-4. **CAFS Program** (Attachment)

F. SUPERINTENDENT'S REPORT - Dr. Hulme

- F-1. **Senior Privilege**

- F-2. **Transportation/Bussing Report**

G. UNFINISHED BUSINESS

H. NEW BUSINESS

January 6, 2004, Organizational Meeting and President Pro tempore

I. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

The date of this meeting is set in accordance with Section 3313.14 ORC, which states: "The Board of Education of each city, exempted village, and local school district shall meet during the first fifteen days of January each year and shall organize by electing one of its members president and another vice-president, both of whom shall serve one year."

January 8, 2004
7:00 p.m.
Cloverleaf High School Library

AGENDA

A. OPENING OF MEETING

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. **Oath of Office for New Board Members** (by treasurer)

A-5. **President pro tempore calls on Treasurer to take the roll:**

ROLL CALL: MATTHEWS _____ POE _____
 RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-6. **Additions or Deletions to Agenda:**

a. _____

b. _____

c. _____

A-7. **Nomination and Election of President**

A-8. **Nomination and Election of Vice-President** (RC 3313.14)

A-9. **Oath of Office for new board officers for 2004** (by treasurer)

A-10. **Establishment of time and place for regular meetings** (ORC 3313.15)

- A-11. **Certify Enrollment – Establish Service Fund (ORC 3315.15)**
- A-12. **2004 Fiscal Procedures**
- A-13. **Treasurer Pro-Tempore**
- A-14. **Board Representatives**
- A-15. **Board Committees**
- A-16. **Adoption of 2004-05 Tax Budget**
- A-17. **Set Treasurer’s Salary for 2004**

- B. CURRICULUM - Mrs. Armstrong**
 - B-1. **January 23, 2004, Professional Development Inservice Day Report**

- C. TREASURER'S REPORT - Mr. Bowen**
 - C-1. **Five-Year Forecast**
 - C-2. **Prevention Contracts (Attachment)**

- D. PERSONNEL**
 - D-1. **Certified Staff Resignation**
 - D-2. **Certified Staff Leaves of Absence**

- E. SUPERINTENDENT'S REPORT**
 - E-1. **OhioReads Program Resolution (Attachment)**
 - E-2. **Student Achievement Initiative Resolution (Attachment)**
 - E-3. **Community Reinvestment Area Incentives**
 - E-4. **Invitation to Bid**

- F. UNFINISHED BUSINESS**

- G. NEW BUSINESS**
 - G-1. **Board/Administrator Communication**

- H. ADJOURNMENT**

The Board of Education of the Cloverleaf Local School District met in regular session on January 8, 2004 at 7:00 PM in the High School Library. Mr Dale Roberts, acting as President Pro-Tem, called the organizational meeting to order and led in the pledge of allegiance to the flag.

The Treasurer administered the Oath of Office to the new board members:

I, Thomas Matthews, Michael Schmidt, and Beth Raftry, swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and that I will perform faithfully the duties of my office as a member of the board of education of the Cloverleaf Local School District.

_____ Thomas Matthews

_____ Michael Schmidt

_____ Beth Raftry

Upon roll call the following members responded:

Mrs Beth Raftry

Mr Thomas Matthews

Mrs Sally Poe

Mr Michael Schmidt

Mr Dale Roberts

2004-1 NOMINATION AND ELECTION OF PRESIDENT

Mr Schmidt placed the name of Dale Roberts in nomination for President.

Mr Roberts moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for Dale Roberts as President. Mr Matthews seconded the motion.

Vote for Dale Roberts as President: Roberts, Matthews, Raftry, Schmidt, Poe.

2004-2 NOMINATION AND ELECTION OF VICE-PRESIDENT

Mrs Raftry placed the name of Sally Poe in nomination for Vice-President.

Mr Roberts moved that the nominations be closed and that the treasurer be instructed to cast a unanimous vote for Sally Poe as Vice-President. Mr Schmidt seconded the motion.

Voting for Sally Poe as Vice-President: Roberts, Schmidt, Raftry, Matthews, Poe.

The Treasurer administered the oath of office to the new board officers:

I, Dale Roberts and Sally Poe, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

President

Vice-President

Board meetings were set as follows: Work sessions will be held on the first Tuesday of each month at 7:00 PM in the High School Library; regular meetings will be held on the third Tuesday of each month at 7:00 PM and the location will rotate between the different school buildings as per the school district calendar.

2004-3 ESTABLISH SERVICE FUND

Mr Matthews moved to accept the enrollment of 3,560 students (ADM=3,580) and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-4 FISCAL PROCEDURES

Mrs Poe moved to authorize the Treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in calendar year 2004:

1. Pay bills insofar as they fall due, providing there is money in the appropriations.
2. Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements.
3. Request advances as often as necessary from the office of the County Auditor.
4. Borrow funds when needed, upon the approval of the Board of Education.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Poe, Matthews, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

2004-5 TREASURER PRO-TEMPORE

Mr Schmidt moved to choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-6 BOARD REPRESENTATIVE

Mr Matthews moved to appoint Mike Schmidt as the board representative to the Cloverleaf Community Recreation Center for 2004. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Poe, Schmidt, Roberts.

Nays: None, motion carried.

2004-7 BOARD COMMITTEES

Mr Schmidt moved to approve board committees for calendar year 2004 as follows:

OSBA Liaison	Sally Poe
Finance Committee	Sally Poe and Mike Schmidt
Policy Committee	Beth Raftry and Tom Matthews

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Poe, Raftry.

Nays: None, motion carried.

2004-8 ADOPTION OF 2004-2005 BUDGET

Mr Matthews moved to approve the 2004-2005 Tax Budget as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-9 TREASURER'S SALARY

Mr Schmidt moved to set the Treasurer's salary at \$68,000 for calendar year 2004.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Poe, Raftry.

Nays: None, motion carried.

The Treasurer reviewed a new five-year forecast. Adjustments have been made to show the current tax levy of \$4,200,000 and additional cuts to salaries and benefits. The projection did not show any negotiated salary increases and the Board requested that a cost of living increase of 2.1% be included for fiscal years 2006 through 2008.

2004-10 PREVENTION CONTRACTS

Mr Matthews moved to approve the contracts for District Prevention Director, Diane Goins at \$29/hr and Student Assistance Counselor, Debra Bican at \$20/hr as presented.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-11 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Accept the resignation of Stephen Flener effective June 4, 2004 for retirement.

B. Approve leaves of absence for Andrea Riley and Catherine Norris both effective from approximately March 22 through May 28, 2004.

C. Suspend bus driver contracts due to a reduction in force effective January 21, 2004 for Erica Tressler, Petra Lange, Joy Harbaugh, Dee Dee Stormer and Cindy Longwell.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Poe, Roberts.

Nays: None, motion carried.

2004-12 RESOLUTIONS OF SUPPORT

Mr Matthews moved to approve resolutions in support of the Ohio Reads Program and in support of the Student Achievement Initiative as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

2004-13 CRA INCENTIVE

Mr Schmidt moved to approve the Community Reinvestment Area Incentive in Seville as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-14 TRACK RESURFACING BID

Mrs Poe moved to approve going out for bids to resurface the high school track with permanent improvement funds.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

At this time several items were discussed that needed to come to the Board at future meetings. The survey of the district attitudes and perceptions and a review of the Strategic Plan accomplishments will be looked at soon. The Board also wants to have an OSBA workshop with administrators. This will take the place of the February work session and will be scheduled for January 31st or February 7th.

2004-15 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to evaluate the Treasurer. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

2004-16 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Poe, Roberts, Matthews.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

January 20, 2004

7:00 p.m.

Lodi Elementary School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the December 16, 2003, regular meeting and the January 8, 2004, organizational meeting. (A)

A-7. Treasurer's Report and authorization to pay bills. (A)

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. Recognition of the Cloverleaf Board of Education

B-2. Presentation by Medina County Vocational School Students

B-3. Lodi Elementary Music Students Perform

B-4. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

- C-1. **Medina County Substitute/Tutor List(A)**
- C-2. **Supplemental/Extended Time Contracts(A)**
- C-3. **Classified Staff Contract(A)**

-

D. BUSINESS/FINANCE - Mr. Bowen

- D-1. **Donations (A)**
- D-2. **Revised Five-Year Forecast and Assumptions (Attachment)(A)**

E. SUPERINTENDENT'S REPORT - Dr. Hulme

- E-1. **Out of State Field Trip (Attachment)(A)**
- E-2. **Senior Privilege(A)**
- E-3. **Strategic Plan Update**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION
Superintendent's Mid-Year Evaluation

I. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on January 20, 2004 at 7:00 PM in the Lodi Elementary School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry	Mr Thomas Matthews
Mr Dale Roberts	Mrs Sally Poe
Mr Michael Schmidt	

2004-17 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the December 16 regular and January 8 organizational meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-18 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Career Center students made presentations explaining programs they were in and their plans for the future. Career paths ranged from computer programming to engineering to sports training services. Mrs Martin gave a power-point presentation on activities at Lodi and two music students made solo performances.

During public participation, Mrs Murphy expressed her outrage over the 2 mile no transport zone. She explained that she now has to get younger children out of bed in order to take her older children to school. She also noted that Norton School District had made transportation cuts and soon after reinstated services. Rob Gelespi had a list of questions and requested a meeting with the Superintendent and Board President to address the many concerns of residents in the Chatham area.

2004-19 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed.

Kathleen Brady	Elise Elias	Sonja Haller	Margaret Harvey
Robert Mathis	Kelli Pariano	Michael Henry	Christine Kraemer
Cynthia Bishop	Donna Hatch	Kory Oslie	Lisa Belle
Rebecca Borrell	William Scott	Bonnie Rains	Shelley Fairchild
Kathleen Ryan			

B. Supplemental contracts for the 2003-2004 school year contingent upon minimum participation requirements:

Craig Farrar	Head Baseball Coach
John Carmigiano	Varsity Asst Baseball Coach
Nate Gaubatz	JV Baseball Coach
Todd Clark	Dual Head Track Coach
Todd Clark	Indoor Head Track Coach
Marty Ryan	Asst Boys Track Coach
Mike Behrend	Asst Boys Track Coach
Frank Peters	Asst Girls Track Coach
Darrin Clapp	Asst Girls Track Coach
Larry Vasel	8 th Grade Head Boys Track Coach
Wendy Armstrong	8 th Grade Head Girls Track Coach
Dave Ward	8 th Grade Asst Boys Track Coach
Cary Granakis	8 th Grade Asst Girls Track Coach
Neil Rainey	Head Boys Tennis Coach

C. Approve continuing contracts for Val Gregory as educational assistant effective January 28 and Erica Tressler as

bus driver effective January 8, 2004.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-20 DONATIONS

Mrs Raftry moved to accept the following donations:

- \$260 from Geyer-Hawkins Foods to Cloverleaf High School.
- 51 computers and monitors from Medina County Job and Family Services to Cloverleaf Local Schools.
- Three-tier cart to Westfield School from Martin Public Seating.
- Teacher desk from Martin Public Seating to the High School.
- Magnavox DVD player and a Highland overhead projector to Chatham Elementary from the Chatham/Lafayette PTO.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Roberts, Schmidt, Matthews.

Nays: None, motion carried.

2004-21 FIVE YEAR FORECAST

Mr Schmidt moved to approve the revised five-year forecast and assumptions as presented.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-22 SUPERINTENDENT ITEMS

Mr Matthews moved to approve the following:

A. Challenge Network parent sponsored trip to Detroit, Michigan on April 30 through May 2, 2004.

B. Senior privilege to Joe Cleland a 2004 graduate.

Mrs Raftry requested a clarification that the trip departure time not be changed. The students are not to miss any school time. She also stated that fund raising not be done at school or through other elementary children who are unable to participate in the trip.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Michael Schmidt volunteered and was appointed as the OSBA Student Achievement Liaison.

Other business items discussed included the audit and recovery plan. Comparison schools have been identified for our performance audit. A recovery plan is being developed and a meeting with the ODE is scheduled for January 30th. The Board and Administrative training meeting has not been set up due to scheduling conflicts.

Mr Schmidt reported on the Finance Committee meeting that was held prior to the Board meeting. The track resurfacing bid opening has been extended to February 17th due to the track being covered with snow. Part of the bid is to repair damaged areas, which cannot be seen due to the snow. Permanent Improvement projects for this summer were reviewed. Projects at Chatham and Lafayette were not approved at this time and it was felt that a quote on repairing all district parking lots should be obtained. The maintenance department is also trying to get parts to repair the seats in the high school gymnasium.

The Board gave approval to proceed with developing specifications for bids for the summer projects.

Mr Schmidt also reported on a meeting he had been to in the Norton District on school funding. It was suggested to him that Cloverleaf should host a meeting with Bill Phyllis as the guest speaker. His knowledge of the funding system and the lawsuit would be of interest to many people in the area. Dr Hulme will try to get a meeting scheduled.

The district survey will be reviewed at the February 3rd work session.

2004-23 EXECUTIVE SESSION

Mrs Raftry moved to go into executive session for the Superintendent's mid-year evaluation. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Poe, Matthews.

Nays: None, motion carried.

2004-24 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

The Board of Education of the Cloverleaf Local School District met in special session on February 3, 2004 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Dale Roberts	Mr Michael Schmidt
Mrs Sally Poe	Mr Thomas Matthews
Mrs Beth Raftry	

2004-25 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed.

Keith Harrington	Gail Schriver	Erin Butler	Wayne Clutter
William Coler	Jean Cooper	Rebecca Dishauzi	Joseph Gainard
Frederick Glasgow	Megan Lash	Angela Nuckols	Kelly Pawlowski
Christene Strauss	Brankica Walker		

B. Accept resignations from Jeanne Reep, Ergene Marnelos and Kathleen Knoderer effective at the end of the 2003-2004 school year for retirement purposes.

C. Approve the extension of an unpaid leave of absence for Ericha Fryfogle-Joy through the end of the 2003-2004 school year and except her resignation as Yearbook advisor.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Matthews, Poe.

Nays: None, motion carried.

2004-26 BUSINESS AND FINANCE

Mrs Poe moved to approve the following business and finance items:

A. Accept donations from the Chatham/Lafayette PTO to Lafayette Elementary of a DVD player, six dry erase boards, an interactive globe and a wall pad for the gymnasium; and accept a NEC monitor from Sean Osborne to the school district.

B. Accept a \$3,000 grant from MEO/SERRC and establish fund 019-9340.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry, Roberts, Matthews.

Nays: None, motion carried.

2004-27 ACCEPT TUITION STUDENT

Mr Matthews moved to accept Robert Krueger as a tuition student effective November 3, 2003. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Dr Hulme advised that several State Auditors had already arrived in our district to begin the performance audit. Buildings, transportation and human resources audits have started and finance is scheduled to begin later this week.

Board members felt it was time to review the results of the district survey again and to begin to release additional information to the public about the results. Some of the results are as follows: Both the staff and the public are proud of the academic achievements in our district. People are more positive about our district when they are in our buildings. Younger residents don't want industry to move into the district while older residents do. There is overall satisfaction with the education our students receive.

At the January meeting of the Board of Education a resident of Chatham came with many questions. A meeting was scheduled in response and approximately 20 residents came to the 4-hour question and answer session. The Board asserted that they were always willing to meet with groups of individuals to address their questions and concerns.

The Policy Committee met just prior to this Board meeting. They are looking at policy on performance based administrative evaluations. The Financial Advisory Committee met Monday evening to review the current 5-year

forecast and the fiscal caution recovery plan and to receive an update on our performance audit.

2004-28 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

February 17, 2004

7:00 p.m.

Seville Elementary School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

- A-6. Minutes of the January 20, 2004, regular meeting and the February 3, 2004, special meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 20, 2004, regular meeting and the February 3, 2004, special meeting.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

- A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

- C-1. **Literacy Initiative Presentation**
Denise Berry and Pattie Plumer

D. PERSONNEL - Dr. Hulme

- D-1. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2003-2004 school year:

ADD:

Substitute/Tutor

Sara Butler

Lisa Koplan

Substitute

Angela Barth

Leslie Dougherty

Richard Smith

Nancy Dake

Ronald Pruitt

Elizabeth Berthold

Janette Grimm

Katie Titus

Kelly Fellure

Samuel Rufener

April Bombard

Scott Meikle

Alison Wester

Joyce Wilson
REMOVE:
Substitute/Tutor
None

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. **Supplemental/Extended Time Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of John Carmigiano as Assistant Varsity Baseball Coach, effective immediately.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-3. Supplemental/Extended Time Contracts

It is recommended that the Cloverleaf Board of Education approve John Carmigiano as Head Girls' Softball Coach for the 2003-2004 school year (contingent upon minimum participation):

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-4. Classified Staff Non-renewal

It is recommended that the Cloverleaf Board of Education non-renew the contract of Eleanor Noernberg, educational assistant, effective February 26, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-5. Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve the continuing contract for Scott Simcak, maintenance, effective February 11, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. BUSINESS/FINANCE - Mr. Bowen

E-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations to Seville Elementary School:

Krueger Multi-Media Storage Cabinet (\$372.00) from Martin Public Seating

Redbud Tree (\$150.00) planted on Seville School front lawn to honor the years Bill and Cheryl Behrend taught in the Cloverleaf District, by their family.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. Principal's Report - Mr. Randolph

F-2. Quarterly Budget Reports

F-3. Fiscal Caution Update

F-4. 2004-2005 District Calendar (Attachment)

It is recommended that the Cloverleaf Board of Education approve the 2004-2005 District Calendar as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. ADJOURNMENT

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

February 17, 2004
7:00 p.m.
Seville Elementary School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the January 20, 2004, regular meeting and the February 3, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

C-1. **Literacy Initiative Presentation**

D. PERSONNEL - Dr. Hulme

D-1. **Medina County Substitute/Tutor List**

D-2. **Supplemental/Extended Time Resignation**

D-3. **Supplemental/Extended Time Contracts**

D-4. **Classified Staff Non-renewal**

D-5. **Classified Staff Contract**

E. BUSINESS/FINANCE - Mr. Bowen

E-1. **Donations**

F. SUPERINTENDENT'S REPORT - Dr. Hulme

F-1. **Principal's Report** - Mr. Randolph

F-2. **Quarterly Budget Reports**

F-3. **Fiscal Caution Update**

F-4. **2004-2005 District Calendar** (Attachment)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. ADJOURNMENT

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

February 17, 2004

7:00 p.m.

Seville Elementary School

ADDENDUM

D-3. **Supplemental/Extended Time Contracts** (addition)

It is recommended that the Cloverleaf Board of Education approve the following positions for the 2003-2004 school year (contingent upon minimum participation):

Julie Solis, Varsity Assistant Softball Coach
Bobie Jo Carson, Junior Varsity Softball Coach

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in regular session on February 17, 2004 at 7:00 PM in the Seville Elementary School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Thomas Matthews
Mr Dale Roberts

Mrs Beth Raftry

2004-29 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the January 20 regular and February 3 special meetings as submitted.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Roberts.

Nays: None, motion carried.

2004-30 PAYMENT OF BILLS

Mrs Raftry moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Roberts.

Nays: None, motion carried.

Denise Berry and Pattie Plumer made a presentation on the literacy initiative within our district. We are using (DIBELS) the Dynamic Indicators of Basic Early Literacy Skills. They are designed to be short (one minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills.

Mrs Poe arrived at 7:18 PM during the presentation.

2004-31 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Substitutes and tutors to be called as needed during the school year.

Sara Butler	Nancy Dake	Kelly Fellure	Lisa Koplán
Ronald Pruitt	Samuel Rufener	Angela Barth	Elizabeth Berthold
April Bombard	Leslie Dougherty	Janette Grimm	Scott Meikle
Richard Smith	Katie Titus	Alison Wester	Joyce Wilson

B. Accept the resignation of John Carmigiano as Asst Varsity Baseball Coach.

C. Approve supplemental contracts for the 2003-2004 school year contingent upon minimum participation requirements.

John Carmigiano Head Girls Softball Coach

Julie Solis Varsity Asst Softball Coach

Bobie Jo Carson JV Softball Coach

D. Non-renew the educational assistant contract of Eleanor Noernberg effective 2-26-04.

E. Approve a continuing contract for Scott Simcak as maintenance effective 2-11-04.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-32 DONATIONS

Mrs Raftry moved to accept a Krueger storage cabinet from Martin Public Seating and a redbud tree from the Behrend family for Seville Elementary. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Poe, Roberts.

Nays: None, motion carried.

Dr Hulme reported that the fiscal caution financial recovery proposal had been submitted to the Ohio Department of Education. It still shows a \$624,000 deficit in fiscal year 2005 and won't be accepted by the ODE. The State will be recommending that we be placed in fiscal watch because of this recovery plan.

2004-33 SCHOOL CALENDAR

Mr Matthews moved to approve the district school calendar for the 2004-2005 school year as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Mr Roberts asked if the Board and administrator training session had been scheduled yet.

Dr Hulme advised that OSBA was not available in February to come to our district but the meeting may be scheduled in March.

The March work session was rescheduled for Thursday, March 4th at 7:00 PM.

2004-34 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

March 3, 2004
Cloverleaf High School
7:00 a.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

B. CURRICULUM - Mrs. Armstrong

B-1. Waiver Days Resolution (Attachment)

It is recommended that the Cloverleaf Board of Education approve a resolution for two waiver days for the purpose of professional development as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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-
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Resolution of the Cloverleaf Board of Education

March 3, 2004

Whereas the Cloverleaf Local School District believes that quality instruction drives quality education and student achievement, and;

Whereas the Cloverleaf District has been designated the status of "effective" and two buildings in the district have been designated "excellent" by the Local Report Card, and;

Whereas we are committed to improving instruction using research-based practices, thereby raising student achievement, and;

Whereas the practice of planning time for professional development and professional collaboration to examine student data, reach conclusions about results and develop plans to address areas needing improvement will benefit the students of our district;

Therefore be it resolved that the Board supports the Superintendent in requesting a waiver of two days' student contact time to utilize as full days of professional development. These waiver days are to occur on August 25, 2004, and April 22, 2005.

Signed _____
Board of Education President

Date _____

Signed _____
Treasurer

Date _____

C. PERSONNEL - Dr. Hulme

C-1. Certified Staff Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the request of Angela Ferguson, Cloverleaf High School Mathematics Teacher, for maternity leave April 26 through June 4, 2004; and an unpaid leave of absence for the 2004-2005 school year.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. **Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Joan Anderson, Lodi Elementary School Kindergarten Teacher,
effective June 4, 2004, for the purpose of retirement

Charles Schnabel, Cloverleaf Middle School Science Teacher,
effective June 4, 2004, for the purpose of retirement

Jeremy Neff, Cloverleaf High School Social Studies Teacher,
effective June 4, 2004

Tracie Bassetti, Cloverleaf Middle School Mathematics Teacher,
effective June 4, 2004

Lea Einsporn, Cloverleaf High School Science Teacher,
effective June 4, 2004

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-
-

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. 2004 Summer School Tuition

It is recommended that the Cloverleaf Board of Education approve fees for the 2004 Cloverleaf Secondary Summer School of \$120 per course for Cloverleaf residents and \$150 per course for non-residents.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

-

D-2. Board Training

Rob Delane

March 11, 2004, 4:00 p.m.

Cloverleaf High School

D-3. Fiscal Recovery Plan

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in special session on March 3, 2004 at 7:00 AM in the High School boardroom. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Dale Roberts Mrs Sally Poe
Mrs Beth Raftry Mr Michael Schmidt
Mr Thomas Matthews

2004-35 WAIVER DAYS

Mr Matthews moved to approve the resolution requesting a waiver of two days of student time for professional development. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-36 PERSONNEL ITEMS

Mr Matthews moved to approve the following personnel items:

A. Approve a maternity leave for Angela Ferguson from April 26 through June 4, 2004 and an unpaid leave of absence for the 2004-2005 school year.

B. Accept the following resignations effective June 4, 2004.

Joan Anderson for retirement purposes.
Charles Schnabel for retirement purposes.
Jeremy Neff
Tracie Bassetti
Lea Einsporn

C. Approve supplemental contracts for the 2004 school year pending minimum participation requirements.

Josh Boggs Asst HS Baseball Coach
Wally Senk JV Boys Tennis Coach

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-37 SUMMER SCHOOL TUITION

Mrs Raftry moved to set the 2004 Cloverleaf Secondary Summer School fees of \$120 per course for residents and \$150 per course for non-residents. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Matthews, Schmidt, Roberts.

Nays: None, motion carried.

A Board and administrator training session has been scheduled for March 11th at 4:00 PM.

A discussion started on what needed to be done to address our financial deficit. Preliminary plans have already been made to cut an additional 21 employees and close one or two buildings. Board members are optimistic that grade level buildings will help bring the district closer together. If we close two buildings we will probably have to put students in modular classrooms. They may be used for the kindergarten or the sixth grade class. All day alternate day kindergarten was mentioned and the middle school concept may have to be abandoned. Transportation and maintenance departments will be looked at and athletic department transfers were discussed.

2004-38 FISCAL RECOVERY PLAN

Mr Matthews moved to proceed with the fiscal recovery plan including cutting an additional 21 positions, going to grade level buildings and closing at least one building.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Schmidt, Roberts.

Nays: None, motion carried.

Mr Matthews had to leave at 8:15 AM.

2004-39 EXECUTIVE SESSION

Mr Schmidt moved to go into executive session to discuss personnel contracts. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-40 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

March 16, 2004

7:00 p.m.

Westfield Elementary School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

- A-6. Minutes of the February 17, 2004, regular meeting and the March 3, 2004, special meeting.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 17, 2004, regular meeting and the March 3, 2004, special meeting.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

- A-7. Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approve authorization to pay bills.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-8. **Grade Level Configuration Report**

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

- C-1. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2003-2004 school year:

ADD:

Substitute/Tutor

Marilyn Cox
Dorothy Ramser

Michael Borowaik
Christi Roberts

Jeanette Melhuish

Substitute

Katheryn Biley
Amy Giaouque
James Brunello

Jennifer Diesch
Marie Steele
Timothy Burns

Jacqueline Dudich-Fields
Rebecca Vavro
Kathleen Cuthrell

Polly Gordon
Colleen Piscetta

Sarah Kutz
Kerri Riley

David Oberholtzer
Michael Whittenberger

REMOVE:

Substitute/Tutor

None

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Sara Metheny, high school science teacher, effective June 4, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. Supplemental/Extended Time Contract

It is recommended that the Cloverleaf Board of Education approve Erin Ginley, Cloverleaf High School Yearbook Advisor, for the 2003-2004 school year (contingent upon minimum participation):

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-4. Non-Renewal of Administrative Contract

It is recommended that the Cloverleaf Board of Education approve the non-renewal of the contract of the Transportation Director, Laura Rozhon, effective June 30, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. Classified Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following classified resignations:
Miriam Schafrath, food service at Seville Elementary School,
for the purpose of retirement, effective March 31, 2004
Patricia Crawford, bus driver, effective March 8, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-6. Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve the Second one-year contract for Lilly Clifford, middle school food service, effective March 17, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____

ROBERTS _____

SCHMIDT _____

C-7. Classified Staff Substitute Appointment

It is recommended that the Cloverleaf Board of Education approve Karl Nickel as a substitute bus driver.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

D. BUSINESS/FINANCE - Mr. Bowen

D-1. Donations

It is recommended that the Cloverleaf Board of Education accept the following donations:

- Hewlett Packard Computer (\$500), to Westfield Elementary School
by Christopher and Angie Walker
- Twelve Lexmark Optra R+ Printers (\$1,800), to Cloverleaf Local Schools
by Phillip Helderman
- Cash donation of \$1,175 to Cloverleaf Band Fund
by Mr. And Mrs. Robert Horner

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. Amounts and Rates Resolution (Attachment)

It is recommended that the Cloverleaf Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E. SUPERINTENDENT'S REPORT - Dr. Hulme

**E-1. Medina County Schools' Educational Service Center FY2004-2005 Service Agreement
(Attachment)**

It is recommended that the Cloverleaf Board of Education approve the Medina County Schools' Educational Service Center 2004-2005 Service Agreement as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-2. Seneca County Board of Mental Retardation and Developmental Disabilities Agreement

It is recommended that the Cloverleaf Board of Education approve the Seneca County Board of Mental Retardation and Developmental Disabilities Agreement for the remainder of the 2003-2004 and the 2004-2005 school year as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

E-3. Levy Discussion

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION - Personnel Contracts

-

I. ADJOURNMENT

-

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

March 16, 2004

7:00 p.m.

Westfield Elementary School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the February 17, 2004, regular meeting and the March 3, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

A-8. Grade Level Configuration Report

-
-
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B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL - Dr. Hulme

- C-1. **Medina County Substitute/Tutor List (A)**
C-2. **Certified Staff Resignation (A)**
C-3. **Supplemental/Extended Time Contract (A)**
C-4. **Non-Renewal of Administrative Contract (A)**
C-5. **Classified Staff Resignations (A)**
C-6. **Classified Staff Contract (A)**
C-7. **Classified Staff Substitute Appointment (A)**

-

D. BUSINESS/FINANCE - Mr. Bowen

- D-1. **Donations (A)**
D-2. **Amounts and Rates Resolution (Attachment)(A)**

E. SUPERINTENDENT'S REPORT - Dr. Hulme

- E-1. **Medina County Schools' Educational Service Center FY2004-2005 Service Agreement (Attachment) (A)**
E-2. **Seneca County Board of Mental Retardation and Developmental Disabilities Agreement (A)**
E-3. **Levy Discussion**

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION - Personnel Contracts

I. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in regular session on March 16, 2004 at 7:00 PM in the Westfield Elementary School. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry Mrs Sally Poe
Mr Michael Schmidt Mr Dale Roberts

2004-41 APPROVAL OF MINUTES

Mr Schmidt moved to approve the minutes of the February 17 regular and March 3 special meetings as submitted. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-42 PAYMENT OF BILLS

Mrs Raftry moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Schmidt, Roberts.

Nays: None, motion carried.

Dr Hulme made a presentation to the Board on the proposed restructuring of the school district. Chatham and Lafayette Elementary Schools will be closed which will save our school district approximately \$1 million a year in operating costs. Lodi will become a pre-school through second grade building, Seville will hold grades three and four and Westfield will house the fifth and sixth grade levels. Based on this year's enrollment, class sizes will be 24 and 25 up through the fourth grade and 27 and 28 for the fifth and sixth grades. The move is planned for early June. Dr Hulme did point out that this change was dependent upon the outcome of the levy recount. All buildings will open in the fall as promised if the levy passes. The recount on the levy is scheduled for March 29 according to the Board of Elections.

At this time the meeting was opened for public participation. One resident wanted to thank the Board for their dedication to the district with all of the difficult decisions they are required to make. Many people in the audience were concerned about the Challenge program. They had heard that the program was going to be discontinued. The Board and Superintendent advised that no decision had been made, but the program was being looked at to see if services could be expanded. There were also questions about the levy. It was noted by Dr Hulme that even with the proposed cuts we had to pass a levy to cover our expenses.

2004-43 CERTIFIED SUBSTITUTES

Mrs Poe moved to approve certified substitutes and tutors to be called as needed.

Marilyn Cox Michael Borowaik Jeanette Melhuish Dorothy Ramser
Christi Roberts Katheryn Biley Jennifer Diesch Amy Giauque
Jacqueline Dudich-Fields Marie Steele Rebecca Vavro

James Brunello Timothy Burns Kathleen Cuthrell Polly Gordon
Sara Kutz David Oberholtzer Colleen Piscetta Kerri Riley
Michael Whittenberger

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Raftry. Mr Roberts abstained.

Nays: None, motion carried.

2004-44 PERSONNEL ITEMS

Mr Schmidt moved to approve the following personnel items:

A. Accept the resignation of Sara Metheny effective June 4, 2004.

B. Approve Erin Ginley as High School Yearbook Advisor for the 2003-2004 school year pending minimum participation.

C. Approve the non-renewal of the contract of Laura Rozhon as Transportation Director effective June 30, 2004.

D. Accept classified employee resignations:

Miriam Schafrath, food service manager effective March 31, 2004 for retirement purposes.

Patricia Crawford, bus driver effective March 8, 2004.

E. Approve the second one-year contract for Lilly Clifford as food service helper effective March 17, 2004.

F. Approve Karl Nickel as a substitute bus driver.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-45 BUSINESS AND FINANCE

Mr Schmidt moved to approve the following business and finance items:

A. Accept donations.

Hewlett Packard computer to Westfield School from Christopher & Angie Walker.

12 Lexmark Optra R printers to Cloverleaf Schools from Phillip Helderman.

Cash donation of \$1,175 to the Cloverleaf Band Fund from Mr & Mrs Robert Horner.

B. Approve the resolution accepting the amounts and rates as determined by the Medina County Budget Commission.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-46 COUNTY SERVICE AGREEMENT

Mr Schmidt moved to approve the Medina County ESC service agreement for the 2004-2005 school year as presented.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-47 SENECA COUNTY AGREEMENT

Mr Schmidt moved to approve an agreement with Seneca County Board of Mental Retardation and Developmental Disabilities for the remainder of the 2003-2004 and the 2004-2005 school year as presented. Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

The Board briefly discussed the option of running an August levy campaign. The cost of running a levy in August would be \$12-15,000 to the school district. May 20 is the last day for the district to file the resolution to proceed with a levy to the Board of Elections.

April 1 at 4:00 PM is the scheduled time for the Board and administrator training. If needed, a brief work session may be called just prior to the training.

2004-48 EXECUTIVE SESSION

Mr Schmidt moved to go into executive session to discuss personnel contracts. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-49 ADJOURNMENT

Mrs Poe moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

April 1, 2004
Cloverleaf High School
4:00 p.m.

ADDENDUM

B-5. Classified Staff Reduction in Force

It is recommended that the Cloverleaf Board of Education suspend the contract of Randy Endsley II due to a Reduction in Force, effective June 4, 2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. "Project Chalkboard" Resolution - Attachment

It is recommended that the Cloverleaf Board of Education adopt the "Project Chalkboard" Resolution as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

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-

D-3. **Policy Adoption**

First Reading

Family Life Education/Sex Education Policy IGAH/IGAI

English as a Second Language (Limited English Proficiency) Policy IGBI

Unsafe Schools (Persistently Dangerous Schools) Policy JFCL

Physical Examinations of Students Policy JHCA

Student Surveys Policy JOA

Recruiters in the Schools Policy KKA

D-4. **Policy Revision**

First Reading

Entrance Age Policy JEB

D-5. **Out of State Trip** - Attachment

It is recommended that the Cloverleaf Board of Education approve the NHS Senior Trip as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-6. **Overnight Field Trip** - Attachment

It is recommended that the Cloverleaf Board of Education approve a track and field team overnight field trip as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

April 1, 2004
Cloverleaf High School
4:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

B. PERSONNEL - Dr. Hulme

B-1. Certified Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Diane Cantwell, classroom teacher at Chatham Elementary,
effective June 4, 2004, for the purpose of retirement
Eileen Peterson, Pre-K Itinerant teacher at Lodi Elementary,
effective June 4, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-2. Certified Staff Leaves of Absence

It is recommended that the Cloverleaf Board of Education approve the following certified staff leaves of absence:

Cheryl Betts, classroom teacher at Lodi Elementary,
effective May 24, 2004 through January 24, 2005
Amber Smith, special needs teacher at Westfield Elementary,
effective April 30 through August 20, 2004

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. Recall Staff from Reduction in Force

It is recommended that the Cloverleaf Board of Education recall Petra Lange from a Reduction in Force to fill a 5.25 hr/day bus driver position created by the resignation of another bus driver.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

B-4. Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Barbara Wszelaki, educational assistant at Seville Elementary School, for the purpose of retirement, effective June 30,2004.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. BUSINESS AND FINANCE - Mr. Bowen

C-1. OhioReads Building Volunteer Coordinator Stipend - Attachment

It is recommended that the Cloverleaf Board of Education accept the OhioReads Building Volunteer Coordinator Stipend for the 2003-2004 school year in the amount of \$2,000.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. Open Enrollment

It is recommended that the Cloverleaf Board of Education approve the practice of accepting both elementary and secondary interdistrict open enrollment students with the following grade level limits:

Grades K-3 22 students per class

Grades 4-5 25 students per class

Grade 6 25 students per class

Grades 7-10 The daily student enrollment for each seventh, through tenth grade class shall not exceed 290 students.

Grades 11-12 The daily student enrollment for each eleventh and

twelfth grade class shall not exceed 200 students.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. EXECUTIVE SESSION - Personnel Contracts

-

H. ADJOURNMENT

The Board of Education of the Cloverleaf Local School District met in special session on April 1, 2004 at 4:00 PM in the Recreation Center. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Thomas Matthews	Mrs Beth Raftry
Mr Michael Schmidt	Mrs Sally Poe
Mr Dale Roberts	

2004-50 PERSONNEL ITEMS

Mr Schmidt moved to approve the following personnel items:

A. Accept the resignation of Diane Cantwell for retirement and Eileen Peterson effective June 4, 2004.

B. Approve certified leaves of absence:

Cheryl Betts effective May 24, 2004 through January 24, 2005.

Amber Smith effective April 30 through August 20, 2004.

C. Recall Petra Lange from the reduction in force list to replace a bus driver who resigned.

D. Accept the resignation of Barbara Wszelaki for retirement purposes effective 6-30-04.

E. Suspend the contract of Randy Endsley II due to a reduction in force effective 6-4-04.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Poe, Raftry.

Nays: None, motion carried.

2004-51 ACCEPT GRANT

Mr Matthews moved to accept the Ohio Reads Building Volunteer Coordinator Stipend grant for the 2003-2004 school year in the amount of \$2,000 and establish fund 459-9104.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-52 OPEN ENROLLMENT

Mr Schmidt moved to approve the practice of accepting both elementary and secondary interdistrict open enrollment students with the following grade level limits:

Grades K-3 22 students per class

Grades 4-5 25 students per class

Grade 6 25 students per class

Grades 7-10 daily student enrollment not to exceed 290 students

Grades 11-12 daily student enrollment not to exceed 200 students

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Matthews, Roberts.

Nays: None, motion carried.

2004-53 PROJECT CHALKBOARD

Mr Matthews moved to adopt the Project Chalkboard resolution as presented.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

The Board conducted first readings of the following policies:

Family Life Education/Sex Education Policy IGAI/IGAI

English as a Second Language (Limited English Proficiency) Policy IGBI

Unsafe Schools (Persistently Dangerous Schools) Policy JFCL

Physical Examinations of Students Policy JHCA

Student Surveys Policy JOA

Recruiters in the Schools Policy KKA

2004-54 POLICY REVISION

Mr Schmidt moved to approve the revisions to the Entrance Age Policy JEB as submitted.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-55 FIELD TRIPS

Mr Schmidt moved to approve the out of state trip for the National Honor Society seniors to New York City on May 21 – 24, 2004 and the track and field team overnight trip to Centerville High School on April 9 & 10, 2004. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Matthews, Roberts.

Nays: None, motion carried.

There was a brief recap of Monday's Financial Advisory Committee meeting. We would like to expand the committee and invite outside organizations such as township trustees or PTO's to our meetings every other month. The business meeting adjourned so that the Board and administrator team-building workshop could start.

2004-56 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Roberts, Poe, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

April 20, 2004

7:00 p.m.

Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

A-6. Minutes of the March 16, 2004, regular meeting and the April 1, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. CURRICULUM - Mrs. Armstrong

B-1. Reconfiguration Update

C. PERSONNEL

C-1. Medina County Substitute/Tutor List

C-2. Teacher Nominations (attachment)

C-3. Volunteer Appointments

C-4. Classified Staff Resignation

C-5. Classified Staff Appointments

D. BUSINESS/FINANCE

D-1. Donations

D-2. OSBA Policy Service Contract (Attachment)

- D-3. Accept Nutrition Grant (Attachment)
- D-4. Appropriation Adjustments (Attachment)
- D-5. Track Bid (Attachment)

E. SUPERINTENDENT'S REPORT

- E-1. 2004 Graduates (attachment)
- E-2. Policy Adoption

F. UNFINISHED BUSINESS

- F-1. Summer Projects
- F-2. Bus Purchase

G. NEW BUSINESS

- G-1. Pay to Participate Plan for Next Year
- G-2. Ballot Issue

H. EXECUTIVE SESSION - Personnel Negotiations

I. ADJOURNMENT

-
-

The Board of Education of the Cloverleaf Local School District met in regular session on April 20, 2004 at 7:00 PM in the High School Library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry Mr Thomas Matthews
Mr Dale Roberts Mrs Sally Poe
Mr Michael Schmidt

2004-57 APPROVAL OF MINUTES

Mr Matthews moved to approve the minutes of the March 16 regular and April 1 special meetings as submitted. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Poe, Raftry.

Nays: None, motion carried.

2004-58 PAYMENT OF BILLS

Mr Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts, Matthews.

Nays: None, motion carried.

During public participation, Mr Charles Simon representing the Chatham Historical Society advised that they were interested in renting the school library since the school was being closed. He noted that they had old photos of graduating classes and other memorabilia that could be housed in the old library.

Mrs Armstrong updated the Board of the plans for restructuring the school district. With the closing of Chatham and Lafayette Elementaries the remaining schools will have specific grade levels. Lodi will be Pre-K through 2, Seville 3 and 4, and Westfield becomes grades 5 and 6.

2004-59 CLOSE BUILDINGS

Mr Matthews moved to approve the plan to close Chatham and Lafayette Elementary Schools and restructure the district and further authorized the Superintendent to look for alternative uses of these buildings as provided in Board Policy FL. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-60 PERSONNEL ITEMS

Mrs Poe moved to approve the following personnel items:

A. Certified substitutes and tutors to be called as needed.

Sarah Schade Lori Luth Cynthia Bishop James Keck
Kevin Romine Jillian Grossenbacher Rebecca Wahl Phil Power
Linda Stodtbeck Eric Study Aldona McMullen

B. Teacher contracts, non-renewals and reduction in force effective for 2004-2005.

CONTINUING CONTRACT

Lori Morgan

THREE-YEAR CONTRACTS

Valerie Baughman	Catherine Clay	Dale Dailey	Tracy Daniels
Barbara Dawson	Ramona Gellik	Philip Horvath	Karen Kinsey
Margaret Martin	Eileen McCowan-Thiele		Diana McMahan
Martin Ryan	Kim Seigneur	Patricia Straub	Erin Cavey
Diane Geissman	Sharon Klevay	Cindy Mack	Catherine Norris
Kim Petrocci	Joyce Stephenson	Michele Stewart	Heather Weimer

ONE-YEAR CONTRACTS

Susan Albion	Joshua Boggs	Laura Brown	Karen Byers
Bobie Jo Carson	Amy Detwiler	Erin Ereg	Melissa Evert
Craig Farrar	Angela Ferguson	Cameron Flint	Nathan Gaubatz
Kevin Gault	Garth Gucker	Thomas Houghtaling	Anthony Humbert
Amy Jack	Cathy Kelker	Russell King	Christopher Lantz
Maureen Lurtz	Pamela McGregor	Amy Napier	Wendy Nelson
Tiffany Packard	Bethany Perry	Karen Reisinger	Catherine Rickard
Cristina Santelli	Jennifer Schmitt	Shannon Schmock	Amy Serafinchon
Charles Whitecar	Kelly Williams	Martha Yoders-Lambert	

NON-RENEWAL (long term substitute for a one-year leave of absence) Heather Stewart

REDUCTION IN FORCE SUSPENSIONS

Michael Behrend	Michelle Johnson	Joy May	Jayne McGrew
Neal Nutter	Walter Senk		

NON-RENEWALS (building substitutes)

Tom Callahan	Carol Elkins	Michelene Lea	Scott Malarkey
Frank Peters	Matt Salzwimmer		

NON-RENEWALS (teachers with expired temporary certificates)

Lara Campbell	Sara DeLaney	Jean Dorland	Erin Ginley
Cary Granakis	Rachel Leach	Melinda Nutter	Karen Tighe

C. Approve the following athletic volunteers.

Jeremy Neff	HS Track	Mike Pritchard	HS Track
Melissa Evert	HS Track	Scott Malarkey	HS Track
Matt Salzwimmer	HS Softball	Brenda Stewart	HS Softball
Bill Rodman	HS Baseball statistician		
Brian Rose	HS Baseball statistician		
Randy Endsley II	HS Baseball assistant		

D. Accept the resignation of Darrell Keene effective June 5, 2004 for retirement purposes.

E. Classified Contracts

Pam Kost, second one-year contract as food service helper effective April 16, 2004.

Sue Weir, continuing contract as educational assistant effective April 29, 2004.

F. Accept the resignation of Ericha Fryfogle-Joy effective April 20, 2004.

G. Accept Randy Endsley's letter removing himself from the reduction in force recall list.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Poe, Schmidt, Roberts, Matthews, Raftry.

Nays: None, motion carried.

2004-61 BUSINESS AND FINANCE ITEMS

Mr Matthews moved to approve the following business and finance items:

A. Accept donations.

Apple Style Writer 2400 Printer from Kristi Perry.

Kodak Digital Camera to the Middle School from Mr & Mrs Jerry Allen.

21 Computer Monitors from the Medina County Auditors Office.

Magnavox DVD Player to Chatham Elementary from Chatham/Lafayette PTO.

B. Approve the Policy Service Contract with OSBA.

C. Accept the \$10,000 Team Nutrition – Step Up to the Plate Mini Grant and establish fund 599-9105.

D. Approve the FY2004 Adjusted Appropriation of \$26,933,149.56.

E. Accept the low bid of \$31,000 from Soft Track for the stadium track resurfacing.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Poe, Roberts, Schmidt.

Nays: None, motion carried.

2004-62 2004 GRADUATES

Mr Schmidt moved to approve the list of candidates for 2004 graduation as submitted.

Mrs Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Matthews, Raftry, Roberts.

Nays: None, motion carried.

2004-63 BOARD POLICIES

Mr Roberts moved to waive the third reading and approve the following policies.

Family Life Education/Sex Education Policy IGAI/IGAI

English as a Second Language (Limited English Proficiency) Policy IGBI

Unsafe Schools (Persistently Dangerous Schools) Policy JFCL

Physical Examinations of Students Policy JHCA

Student Surveys Policy JOA

Recruiters in the Schools Policy KKA

Mr Matthews seconded the motion, roll call as follows:

Ayes: Roberts, Matthews, Raftry, Poe, Schmidt.

Nays: None, motion carried.

UNFINISHED BUSINESS

A list of summer projects was reviewed. Buses were last purchased in August 2002. Permanent Improvement money can be used to purchase one bus per year, which would allow us to purchase 2 new buses. State bus purchase money could be used to purchase an additional bus. The stadium field house will be completed this summer and will need to be accepted by the Board. The cost of operating the facility has come into question and will be addressed.

2004-64 PAY TO PARTICIPATE

Mr Schmidt moved to approve a pay to participate plan for the 2004-2005 school year of \$400 per sport per athlete for the high school and \$200 per sport per athlete for the middle school with a \$1,600 per family cap. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-65 NOVEMBER TAX LEVY

Mr Schmidt moved to put the next tax levy request on the November ballot. The amount and type of levy will be determined later. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Poe.

Nays: Raftry. Motion carried.

2004-66 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to discuss contract negotiations.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-67 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Matthews, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

May 4, 2004
Cloverleaf High School
7:00 p.m.

Addendum

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-3. JOGS Career Development Conference State Competition (Attachment)

It is recommended that the Cloverleaf Board of Education approve the participation of Cloverleaf High School students at the JOGS Career Development Conference State Competition as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

May 4, 2004
Cloverleaf High School
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

a. _____

b. _____

c. _____

B. PRINCIPAL'S REPORT - Mrs. Mathas

B-1. **High School Scheduling Report**

C. **PERSONNEL** - Dr. Hulme

C-1. **Medina County Substitute/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the following changes to the Medina County Substitute/Tutor List for the 2003-2004 school year:

ADD:

Substitute/Tutor

Adam Searcy

Substitute

Tim Sutherland

REMOVE:

Substitute/Tutor

Karen Bihn

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-2. **Certified Staff Leaves of Absence**

It is recommended that the Cloverleaf Board of Education approve the leave of absence for Rachel Leach, LD Tutor at the Cloverleaf Middle School. (a portion of this leave could be unpaid depending on sick leave balance)

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-3. Certified Staff Change of Status

It is recommended that the Cloverleaf Board of Education approve the change of status of the following certified staff:

Cindy Mack from a full-time to a half-time contract

Sue Comunale from a half-time contract to a full-time contract

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

-

C-4. Secondary Summer School Principal

It is recommended that the Cloverleaf Board of Education approve the appointment of Karen Christine Tighe as the 2004 Secondary Summer School Principal with a stipend of \$2,400.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-5. Outdoor Education Supplemental Contracts

It is recommended that the Cloverleaf Board of Education approve the following supplemental contracts for attending the Outdoor Education at Camp NuHop April 26-28, 2004:

Russell King

Carol Lynn

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-6. Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the resignation of Joyce Good, bus driver, for the purpose of retirement, effective May 31, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C-7. Classified Substitute Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the appointment of Anthony Napholz, substitute custodian, effective May 4, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. BUSINESS AND FINANCE - Mr. Bowen

D-1. Five Year Forecast

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D-2. Financial Advisory Committee Discussion

E. SUPERINTENDENT'S REPORT - Dr. Hulme

E-1. Athletic Complex Report

-

E-2. Administrative Evaluation Policy - First Reading

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

At this time, Mr Roberts asked the Board members, Superintendent and Assistant Superintendent to review charts showing our district curriculum and cuts. He further requested that they add things to the lists that they wanted to see brought back or added. After everything was recorded on the charts, Mr Roberts asked everyone to mark their ten most important items. The items that received the most support will be reviewed and costs determined by the Finance Committee. This will help the Board to determine what millage to ask for on the next ballot issue.

The Board conducted the first reading on the administrative evaluation policy. Board members asked to see cost estimates of approving this policy before the next reading.

There was a brief discussion on the additional time requirements being placed on administration to close Chatham and Lafayette buildings this summer and realign the remaining buildings before school resumes in the fall. Much of the work will be done beyond the contracted days of the administrators.

2004-70 SUMMER ADMINISTRATION

Mr Roberts moved to authorize the Superintendent to pay administrators at their per diem pay rate for working during the summer for a maximum of ten days. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Poe, Raftry, Matthews.

Nays: None, motion carried.

2004-71 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Raftry, Poe, Roberts.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

May 18, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the April 20, 2004, regular meeting and the May 4, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

- C-1. **Third Grade Reading Achievement Scores**
C-2. **Gifted Program Update**

D. PERSONNEL - Dr. Hulme

- D-1. **Certified Staff Recall from Reduction in Force (A)**
D-2. **Certified Staff Resignation Date Change (A)**
D-3. **Supplemental/Extended Time Contract (A)**
D-4. **Classified Staff Appointments (A)**
D-5. **Classified Staff Change of Status (A)**

D-6. **Classified Staff Reduction in Force (A)**

E. BUSINESS/FINANCE - Mr. Bowen

- E-1. **Sheakley Uniservice, Inc. Plan (Attachment) (A)**
E-2. **Accept Grant and Establish Fund (Attachment) (A)**

F. SUPERINTENDENT'S REPORT - Dr. Hulme

- F-1. **2004-05 Cloverleaf High School Handbook (A)**
F-2. **Administrative Evaluation Policy - Second Reading**

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. ADJOURNMENT

Cloverleaf Local Board of Education Meeting held on May 18, 2004. The Board of Education of the Cloverleaf Local School District met in regular session on May 18, 2004 at 7:00PM in the High School Library. Mr. Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr. Thomas Matthews	Mrs. Beth Raftry
Mr. Dale Roberts	Mr. Michael Schmidt
Mrs. Sally Poe	

2004-72 APPROVAL OF MINUTES

Mr. Matthews moved to approve the minutes of the April 20 regular and May 4 special meetings as submitted. Mrs. Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry, Schmidt.

Nays: None, motion carried.

2004-73 PAYMENT OF BILLS

Mr. Schmidt moved to accept the Treasurer's report and approve the payment of bills as presented. Mrs. Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Poe, Roberts, Matthews.

Nays: None, motion carried.

The Board recognized the following with certificates of achievement:

Middle School Academic Challenge Team

Adam Wanter	Andy Geig	Taylor Riggs
Kelsey Weigel	Justine Brisentine	Mackenzie Brabander
Derek Schwartz	Nate Miglich	Freddy Cruz
James Wooddell	Brenda Thayer and Jim Dombroski, Advisors	

Coaches

Jim Vaughn – Medina County Coach of the Year (volleyball)
Valerie Baughman – Medina County Coach of the Year (girls soccer)
Wally Senk – Medina County Coach of the Year (boys soccer)
Julie Solis – Medina County Coach of the Year (girls basketball) and
District and State Division I Coach of the Year

Athletes

Dave Borchart – State Wrestling Qualifier
Katie Coleman – State Cross Country Qualifier
Hillary Hewit – State Track Qualifier in 2003

Certified Network Administrator Winners

Aaron Roberts – E-Commerce, Third in Nation
Shawn Harlow – National Qualifier
Jonathon Gardner – Top 10 in Nation

Cloverleaf Art Expo Best of Show

Christina Fulton

Mrs. Armstrong updated the Board on the unofficial results of the third grade reading achievement test. All of our schools have improved dramatically. Official results are not released by the State until August.

2004-74 PERSONNEL ITEMS

Mr. Schmidt moved to approve the following personnel items:

A. Recall Walter Senk from the reduction in force list for the 2004-2005 school year.

B. Change the retirement effective date of Steve Flener to May 28, 2004.

C. Approve supplemental contracts for the 2004-2005 school year.

Diana Budney	LPDC
Charlene Clark	LPDC
Debra Ruprecht	LPDC
Ron Tisher	LPDC
Bobbi Armstrong	LPDC
Sean Osborne	LPDC
Gerald Carasea	Band – 15 Extended Days
Gerald Carasea	High School Marching Band
Jenny Bombard	Flag Instructor
Cheri Currie	Flag Instructor Volunteer Assistant
Jeff Cuddy	Percussion Instructor
Tony Wooley	Percussion Instructor Volunteer Assistant
Tonya Swain	Senior High Yearbook Advisor
Christine Tighe	Key Club Advisor
Mary Lee Wooley	National Honor Society
Cameron Flint	Academic Challenge Advisor
John Carmigiano	High School Newspaper
Tonya Swain	High School SADD Advisor
Barbara Dawson	Math Department Coordinator
Martin Ryan	Science Department Coordinator
Bobby Lake	Social Studies Department Coordinator
Kristi Perry	High School Newsletter Advisor
Jacque Neidig	Foreign Language Department Coordinator
Mark Wurstle	Art Department Coordinator
Gerald Carasea	Music Department Coordinator
Cathy Kelker	Guidance – 15 Extended Days
John Kolar	Guidance – 15 Extended Days

D. Approve classified appointments.

Janet Schmock, continuing contract as educational assistant effective May 13, 2004.

Tina Frary, continuing contract as educational assistant effective May 6, 2004.

Eric Deeks, summer bus washer effective June 4, 2004.

Carol Robbins, first one-year contract as a one-on-one educational assistant, 2.5 hrs/day at the Lodi Elementary School effective May 19, 2004.

E. Classified staff changes of status.

Corinne Schoenbeck from high school food service to Seville Cafeteria Manager effective with the 2004-2005 school year.

Patty Rusnak from a 188 day contract to a 208 day contract effective May 18, 2004.

F. Suspend the contracts of Kathleen Kindall and Pamela Kost due to reduction in force effective June 30, 2004.

G. Approve a three year contract for Cameron Flint beginning with the 2004-2005 school year.

H. Accept the resignation of Donna Beichler for retirement purposes effective 7-31-04.

Mr. Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Poe, Roberts.

Nays: None, motion carried.

2004-75 BUSINESS AND FINANCE

Mr. Schmidt moved to approve the following business and finance items:

A. Renew enrollment in the workers' compensation group rating program with Sheakley Uniservice, Inc for 2005.

B. Accept the \$5,000 Biotech Lab grant and establish fund 019-9350.

C. Accept the following donated items from Lodi PTO to the Lodi Elementary cafeteria.

Mixer Stand	20 Quart Pasta Cooker	30 Cup Percolator
24 Bib Aprons	2 oz. Perforated Spoodle	2 oz. Solid Spoodle
8 oz. Perforated Spoodle	8 oz. Solid Spoodle	2 – 9 ½" Tongs

Mrs. Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Matthews, Poe

Nays: None, motion carried.

2004-76 PERMANENT IMPROVEMENT BIDS

Mr. Matthews moved to accept the low bids for summer permanent improvement projects as follows:

Premier Roof Systems – roofing contract with alternate	\$158,567.
Quality Masonry – tuck pointing contract	65,050.

Mr. Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Poe, Roberts, Raftry.

Nays: None, motion carried.

2004-77 HIGH SCHOOL HANDBOOK

Mrs. Raftry moved to approve the 2004-2005 Cloverleaf High School Handbook as presented. Mr. Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Poe, Matthews, Roberts.

Nays: None, motion carried.

The Board conducted the second reading of the Administrative Evaluation Policy.

The Board cancelled the July 6 work session.

2004-78 EXECUTIVE SESSION

Mr. Matthews moved to go into executive session to discuss negotiations. Mrs. Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

2004-79 ADJOURNMENT

Mrs. Raftry moved that the meeting be adjourned. Mr. Matthews seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Raftry, Roberts, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

June 1, 2004
Cloverleaf High School
7:00 p.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL

B-1. Administrative Contract

It is recommended that the Cloverleaf Board of Education approve a three-year contract for Ronald Tisher, Cloverleaf Middle School Principal, effective August 1, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

B-2. Supplemental Contracts

It is recommended that the Cloverleaf Board of Education approve the following supplemental contracts (subject to participation minimums):

- Linda Dodson, Lead Teacher Mentor for the 2004-2005 school year
- JoAnn Kennedy, Lead Teacher Mentor for the 2004-2005 school year
- Kristine Nagy, additional five extended days (20 total days)
for the 2004-2005 school year
- Val Baughman, Head Girls' Soccer Coach
- John Carmigiano, JV Girls' Soccer Coach
- Wally Senk, Head Boys' Soccer Coach

Ron Wachtel, Head Boys' Golf Coach
 Lara Campbell, High School Cheerleading Advisor (45%)
 Val Gregory, High School Cheerleading Advisor (55%)
 Kim Manix, Head 8th Grade Cheerleading Coach
 Kevin Gault, Head Boys' Football Coach
 Craig Farrar, Varsity Assistant Football Coach
 Jeff Patterson, Varsity Assistant Football Coach
 Mark Mole, Varsity Assistant Football Coach
 Frank Peters, Varsity Assistant Football Coach
 Troy Bonidie, Varsity Assistant Football Coach
 Chris Lantz, Head 9th Grade Football Coach
 Dave Ward, Head 8th Grade Football Coach
 Greg Stoll, Assistant 8th Grade Football Coach
 Mark Oeltjen, Middle School Assistant Football Coach
 Jim Vaughn, Head Girls' Volleyball Coach
 Erin Cavey, JV Girls' Volleyball Coach
 Joe Kolodka, Head 8th Grade Girls' Volleyball Coach
 Doug Hanzie, Head Boys Basketball Coach
 Mark Stanley, Boys' Varsity Assistant Basketball Coach
 Fred Haldiman, Head 8th Grade Basketball Coach
 Nathan Gaubatz, JV Boys' Basketball Coach
 Marty Ryan, Head 9th Boys' Basketball Coach
 Julie Solis, Head Girls' Basketball Coach
 John Carmigiano, Assistant Girls' Basketball Coach
 Jeff Patterson, Junior Varsity Girls' Basketball Coach
 John Carmigiano, Head Girls' Softball Coach
 Neil Rainey, Head Girls' Tennis Coach
 Craig Farrar, Head Boys' Baseball Coach
 Wendy Armstrong, Head Girls' Gymnastics Coach
 Mike McGee, Head Girls' Swim Coach
 Craig Farrar, Head Boys' Baseball Coach
 Cathy Kelker, High School Choir Director
 Cathy Kelker, Music Director of Musical (50%)
 Gerald Carasea, Music Director of Musical (50%)
 James Rudnickas-Gilder, Drama Director - Fall Production
 James Rudnickas-Gilder, Drama Director - Three One-Act Plays
 James Rudnickas-Gilder, Drama Director - Children's Theater
 James Rudnickas-Gilder, Theatarian/Thespian Advisor

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. **Supplemental Change**

It is recommended that the Cloverleaf Board of Education correct board action taken December 2, 2003. Change Jim Dombroski and Brenda Thayer **from** volunteers **to** Intramural Co-Advisors of the Middle School Academic Challenge Team. Funding source is the Middle School Intramural Fund, 300-9206.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-4. Classified Staff Change of Status

It is recommended that the Cloverleaf Board of Education approve the change of status of Lonnie Ramsier **from** eight hour custodian at the Cloverleaf High School **to** eight hour custodian at the Lodi Elementary School, effective August 1, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-5. Change of Effective Date

It is recommended that the Cloverleaf Board of Education approve the change of effective date **from** 2004-2005 school year **to** June 1, 2004, for the classified staff change of status for Corinne Schoenbeck, Seville Cafeteria Manager.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

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B-6. Reductions in Force

It is recommended that the Cloverleaf Board of Education approve the following reductions in force:
Lynn Livingood, food service, **from** 4.5 hr/day at Lafayette **to** 2.5 hr/day at the high school for the 2004-2005 school year
Sharon Hall, food service, **from** 3.5 hr/day at the middle school **to** 2.5 hr/day at Lodi for the 2004-2005 school year

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-7. Classified Substitute Staff Approval

It is recommended that the Cloverleaf Board of Education approve Linda Gustofson as a substitute bus driver, effective June 2, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

B-8. Volunteer Approval

It is recommended that the Cloverleaf Board of Education approve the use of volunteers to facilitate the upcoming move.

_____ moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY_____ ROBERTS_____ SCHMIDT_____

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C. BUSINESS/FINANCE - Mr. Bowen

C-1. LEECA Membership Resolution (Attachment)

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing membership in the Lake Erie Educational Computer Association (LEECA) as presented.

_____ moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS_____ POE_____

RAFTRY___ ROBERTS___ SCHMIDT___

C-2. **LEECA Service Agreement** (Attachment)

It is recommended that the Cloverleaf Board of Education approve the Lake Erie Educational Computer Association (LEECA) 2004-2005 Service Agreement as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

D. SUPERINTENDENT'S REPORT - Dr. Hulme

D-1. Administrative Evaluation Policy - Final Reading

It is recommended that the Cloverleaf Board of Education approve the Administrative Evaluation Policy as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY ____ ROBERTS ____ SCHMIDT ____

D-2. High School Reconfiguration

D-3. Types of Levies

E. UNFINISHED BUSINESS

F. NEW BUSINESS

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G. EXECUTIVE SESSION - Superintendent's Evaluation

H. ADJOURNMENT

Cloverleaf Local Board of Education Special Meeting held on June 1, 2004.

The Board of Education of the Cloverleaf Local School District met in special session on June 1, 2004 at 7:00pm in the High School library. Mr. Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs. Sally Poe	Mr. Thomas Matthews
Mr. Dale Roberts	Mr. Michael Schmidt
Mrs. Beth Raftry	

2004-77 LEECA MEMBERSHIP

Mr. Matthews moved to approve the membership in the LEECA Council of Governments. Mr. Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.

Nays: None, motion carried.

2004-78 LEECA SERVICE AGREEMENT

Mrs. Raftry moved to approve the Leeca service agreement for the 2004-2005 school year as presented. Mrs. Poe seconded the motion, roll call as follows:

Ayes: Raftry, Poe, Matthews, Roberts, Schmidt.

Nays: None, motion carried.

2004-79 PERSONNEL ITEMS

Mr. Schmidt moved to approve the following personnel items:

A. Approve a three-year contract for Ronald Tisher as Principal effective August 1, 2004.

B. Approve supplemental contracts for the 2004-2005 school year.

Linda Dodson	Lead Mentor Teacher (1/2)
JoAnn Kennedy	Lead Mentor Teacher (1/2)
Kristine Nagy	20 Days Extended Service – Middle School Guidance
Val Baughman	Head Girls Soccer Coach
John Carmigiano	JV Girls Soccer Coach
Wally Senk	Head Boys Soccer Coach
Ron Watchel	Head Boys Golf Coach
Lara Campbell	High School Cheerleading Advisor (45%)
Kim Manix	8 th Grade Cheerleading Advisor
Kevin Gault	Head Boys Football Coach
Craig Farrar	Varsity Asst. Football Coach
Jeff Patterson	Varsity Asst. Football Coach
Mark Mole	Varsity Asst. Football Coach
Frank Peters	Varsity Asst. Football Coach
Troy Bonidie	Varsity Asst. Football Coach
Chris Lantz	Head 9 th Grade Football Coach
Dave Ward	Head 8 th Grade Football Coach
Greg Stoll	Asst. 8 th Grade Football Coach
Mark Oeltjen	Middle School Asst. Football Coach
Jim Vaughn	Head Girls Volleyball Coach
Erin Cavey	JV Girls Volleyball Coach
Joe Kolodka	Head 8 th Grade Girls Volleyball Coach
Doug Hanzie	Head Boys Basketball Coach
Mark Stanley	Varsity Asst. Boys Basketball Coach
Fred Haldiman	Head 8 th Grade Boys Basketball Coach
Nathan Gaubatz	JV Boys Basketball Coach

Marty Ryan	Head 9 th Grade Boys Basketball Coach
John Carmigiano	Head Girls Softball Coach
Neil Rainey	Head Girls Tennis Coach
Craig Farrar	Head Boys Baseball Coach
Wendy Armstrong	Head Girls Gymnastics Coach
Mike McGee	Head Girls Swim Coach
Cathy Kelker	High School Choir Director
Cathy Kelker	Music Director of Musical (50%)
Gerald Carasea	Music Director of Musical (50%)
James Gilder	Drama Director
James Gilder	Theatarian/Thespian Advisor

- C. Correct board action taken December 2, 2003 to change Jim Dombroski and Brenda Thayer from volunteers to Intramural Co-Advisors of the Middle School Academic Challenge Team. Stipend is to be paid from the Middle School Intramural Fund.
- D. Approve a change of status for Lonnie Ramsier from head night custodian at the high school to an eight-hour night custodian at Lodi Elementary effective August 1, 2004.
- E. Change the effective date of change for Corrine Schoenbeck to Seville Cafeteria Manager to June 1, 2004.
- F. Approve reductions in force effective for the 2004-2005 school year as follows: Lynn Livengood from 4.5 hr at Lafayette to 2.5 hr/day at the High School.
Sharon Hall from 3.5 hr at the Middle School to 2.5 hr/day at Lodi.
- G. Approve Linda Gustofson as a substitute bus driver effective June 2, 2004.
- H. Approve the use of volunteers to facilitate the move to close Chatham and Lafayette.
Mr. Matthews seconded the motion, roll call as follows:
Ayes: Schmidt, Matthews, Raftry, Poe, Roberts.
Nays: None, motion carried.

2004-80 ADMINISTRATIVE EVALUATION POLICY

Mr. Matthews moved to approve the administrative evaluation policy as presented.
Mr. Schmidt seconded the motion, roll call as follows:
Ayes: Matthews, Schmidt, Roberts, Raftry, Poe.
Nays: None, motion carried.

Board members asked if there would be any additional costs involved with the proposed change to trimesters at the high school. Dr. Hulme advised that there could be additional costs in non-certified personnel. Educational assistants may need to be hired to cover some duties that teachers will not have time to cover. The Superintendent also felt that there could be cost savings in some areas. The primary reasons to change to trimesters is to increase student/teacher contact time and increase availability of electives for students.

At this time the Board began to discuss levy options for the November ballot. Projections were updated to include the current anticipated year-end balance. Items that had been identified as needs of our district were added back into expense estimates. One question to be answered is how much to ask for on the November ballot. Another decision to be made is whether to renew the 5.9 mill operating levy or replace it with an income tax.

2004-81 EXECUTIVE SESSION

Mr. Matthews moved to go into executive session to evaluate the superintendent.
Mr. Schmidt seconded the motion, roll call as follows:
Ayes: Matthews, Schmidt, Poe, Raftry, Roberts.
Nays: None, motion carried.

2004-82 SUPERINTENDENT'S CONTRACT

Mr. Roberts moved to amend the superintendent's contract terms as presented.

Mr. Schmidt seconded the motion, roll call as follows:

Ayes: Roberts, Schmidt, Matthews, Raftry, Poe.

Nays: None, motion carried.

2004-83 ADJOURNMENT

Mrs. Poe moved that the meeting be adjourned. Mrs. Raftry seconded the motion, roll call as follows:

Ayes: Poe, Raftry, Roberts, Matthews, Schmidt.

Nays: None, motion carried.

Meeting adjourned.

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING**

June 15, 2004
7:00 p.m.
Cloverleaf High School

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take the roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

A-6. Minutes of the May 18, 2004, regular meeting and the June 1, 2004, special meeting.

A-7. Treasurer's Report and authorization to pay bills.

B. RECOGNITION and PUBLIC PARTICIPATION

- B-1. At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. CURRICULUM - Mrs. Armstrong

- C-1. **Fourth and Sixth Grade Proficiency Results**
C-2. **Summer School**

D. PERSONNEL - Dr. Hulme

- D-1. **Certified Staff Resignation (A)**
D-2. **Certified Staff Leave of Absence (A)**
D-3. **Certified Staff Appointments (A)**
D-4. **Supplemental/Extended Time Contract (A)**
D-5. **Administrative Staff Reduction in Force (A)**
D-6. **Classified Staff Contract (A)**
D-7. **Classified Staff Change of Status (A)**

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E. BUSINESS/FINANCE - Mr. Bowen

- E-1. **Donations (A)**
E-2. **Fiscal Year 2004 Adjustment (A)**
E-3. **Temporary Appropriations (Attachment) (A)**
E-4. **DIBELS Grant (Attachment) (A)**
E-5. **Akron Community Foundation Grant (Attachment) (A)**
E-6. **MCDAC Grant (Attachment)(A)**

F. SUPERINTENDENT'S REPORT - Dr. Hulme

- F-1. **Marching Band Trip (A)**
F-2. **Goodwill Vocational Services Agreement (Attachment) (A)**
F-3. **Windfall Industries Agreement (Attachment) (A)**
F-4. **Appointment of 2004 OSBA Delegate and Alternate(A)**

- F-5. **High School Reconfiguration(A)**
- F-6. **Ohio High School Athletic Association 2004-2005 Membership(A)**
- F-7. **Levy Discussion**
- F-8. **YMCA Phoenix School Agreement (Attachment) (A)**

G. UNFINISHED BUSINESS

- G-1. **Move/Painting Update**
- G-2. **Fiscal Recovery Plan Approval**

H. NEW BUSINESS

I. EXECUTIVE SESSION

- I-1. **Superintendent's Evaluation**
- I-2. **Negotiations**

J. ADJOURNMENT

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The Board of Education of the Cloverleaf Local School District met in regular session on June 15, 2004 at 7:00 PM in the High School library. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mr Michael Schmidt	Mrs Beth Raftry
Mr Thomas Matthews	Mr Dale Roberts

2004-87 APPROVAL OF MINUTES

Mr Schmidt moved to approve the minutes of the May 18 regular and June 1 special meetings as submitted. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry.

Nays: None, motion carried.

2004-88 PAYMENT OF BILLS

Mrs Raftry moved to accept the Treasurer's report and approve the payment of bills as presented. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

Mrs Armstrong reviewed the initial results of the grade 4 and 6 Ohio Proficiency tests and the grade 10 Ohio Graduation test. The past few years have shown much improvement. Elementary Summer School has 308 children attending this year.

2004-89 PERSONNEL

Mr Matthews moved to approve the following personnel items:

A. Accept the resignation of Jennifer Langlotz effective June 4, 2004.

B. Approve a maternity leave of absence for Wendy Nicodemus from August 23, 2004 through January 21, 2005.

C. Appoint Megan Schleimer as Pre-school Handicap Teacher effective August 23, 2004.

D. Approve supplemental contracts:

Ellen Diehl, Outdoor Educator for the 2003-2004 school year.

Supplemental contracts for the 2004-2005 school year:

Amy Simarro World Language Advisor

Ken Nanes Jr/Sr Class Advisor

John Carmigiano Head Girls Basketball Coach

Jeff Patterson Asst Girls Basketball Coach

Bobie Jo Carson 7th Grade Volleyball Coach

Todd Clark Dual Head Cross Country Coach

Nathan Gaubatz JV Boys Golf Coach

Todd Clark Dual Head Track Coach

Brenda Hewit Head Girls Tennis Coach

Neil Rainey Head Boys Tennis Coach

E. Suspend the contract of Debbie Kazmierczak effective June 30, 2004 due to a reduction in force.

F. Approve a second one-year contract for Lynn Livengood as food service helper effective June 16, 2004.

G. Approve classified changes of status as follows:

Dwayne Scheck from 5 hr custodian at Seville to 8 hr head night custodian at the High School effective August 1, 2004.

Christine White from secretary at Lafayette to secretary at Lodi.

Debbie Wentz from secretary at Chatham to secretary at Seville

Phyllis Dull from guidance secretary to secretary at Seville.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry.

Nays: None, motion carried.

2004-90 BUSINESS AND FINANCE

Mr Schmidt moved to approve the following business and finance items:

A. Accept donations of 21 Nike Game Bags from Val Baughman to the Cloverleaf Varsity Girls Soccer program and \$512 to purchase a buzzer for the Academic Challenge Team from an anonymous donor.

B. Approve fiscal year 2004 adjustments:

a. Request a new amended certificate from the Medina County Auditor in the amount of \$27,410,588.30

b. Adjust appropriations to \$26,920,611.13

c. Transfers from the General Fund:

\$25,000 to Athletics

\$2,500 to Uniform Supply

d. Advances from the General Fund if needed:

\$25,000 to Food Service

\$3,000 to Elementary Outdoor Education

\$3,000 to EMIS

\$15,000 to Student Reading Intervention

\$250 to Crescendo

C. Approve temporary appropriations of \$25,813,121.87 for fiscal year 2005.

D. Accept a DIBELS Data Collection mini-grant in the amount of \$400.

E. Accept an Akron Community Foundation Grant in the amount of \$2,996 and establish fund 019-9410.

F. Accept a MCDAC grant in the amount of \$61,800 and establish fund 019-9405.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts.

Nays: None, motion carried.

2004-91 MARCHING BAND TRIP

Mr Matthews moved to approve a trip to Disney World for the High School Marching Band on November 17-22, 2004. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry.

Nays: None, motion carried.

2004-92 GOODWILL AGREEMENT

Mrs Raftry moved to approve the Goodwill Vocational Services Agreement as presented.

Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

Mr Roberts appointed Tom Matthews as the official delegate and Mike Schmidt as the alternate to the 2004 OSBA Capital Conference annual business meeting.

2004-93 HIGH SCHOOL RECONFIGURATION

Mr Schmidt moved to approve the trimester schedule for the Cloverleaf High School for the 2005-2006 school year.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry.

Nays: None, motion carried.

2004-94 OHSAA MEMBERSHIP

Mrs Raftry moved to authorize membership in the Ohio High School Athletic Association for the 2004-2005 school year. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Matthews, Roberts.

Nays: None, motion carried.

2004-95 YMCA AGREEMENT

Mr Schmidt moved to approve the YMCA Phoenix School Agreement as presented.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Roberts, Raftry.

Nays: None, motion carried.

2004-96 WINDFALL INDUSTRIES AGREEMENT

Mr Matthews moved to approve the Windfall Industries Agreement as presented.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Matthews, Raftry, Schmidt, Roberts.

Nays: None, motion carried.

The Board reviewed an updated five-year forecast and discussed millage options for the November ballot. Members felt that with the cuts that have taken place the public would be expecting to see the millage request to be cut back. The Board agreed that it should be cut back by approximately 1 mill.

2004-97 EMERGENCY LEVY

Mr Schmidt moved to have the Medina County Auditor certify the district valuation and determine the millage for an emergency levy in the amount of \$3.8 million to run for a period of five years to be submitted at the November 2004 election. Mr Matthews seconded the motion, roll call as follows:

Ayes: Schmidt, Matthews, Raftry, Roberts.

Nays: None, motion carried.

The Board and superintendent discussed the painting projects for the elementary schools. Volunteers have completed a lot of work, but more must be done before the beginning of the next school year. A fiscal recovery plan has been resubmitted and approved by the Ohio Department of Education. Plans are being considered to lease the Chatham School to the Chatham Township Trustees.

2004-98 EXECUTIVE SESSION

Mr Matthews moved to go into executive session to evaluate the superintendent and review contract negotiations. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Matthews, Schmidt, Roberts, Raftry.

Nays: None, motion carried.

2004-99 ADJOURNMENT

Mr Schmidt moved that the meeting be adjourned. Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Matthews.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

June 22, 2004
Cloverleaf High School
7:00 a.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. Pledge to flag

A-3. Mission Statement

"The mission of the Cloverleaf Local Schools, a district with high academic and behavioral expectations, is to guarantee all students an education that will prepare them for life's challenges by providing a comprehensive, engaging curriculum delivered by quality educators in a safe, stimulating, and respectful environment."

A-4. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

A-5. Additions or Deletions to Agenda:

- a. _____
- b. _____
- c. _____

B. PERSONNEL

B-1. Establishment of Position

It is recommended that the Cloverleaf Board of Education approve the establishment of the position of Director of Personnel/Operations with a base salary of \$74,000 and a 220-day work year with 10 additional days to be used as needed by the director.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-2. Administrative Changes of Status

It is recommended that the Cloverleaf Board of Education approve the following administrative changes of status:

Doreen Mathas **from** high school principal **to**
Director of Personnel/Operations for the 2004-2005 school year, with current contract language in force

Robert Hevener **from** elementary principal (215 day contract)
to high school principal (260 day contract) for the balance of his three-year contract with a base salary of \$85,000 beginning August 1, 2004, through July 31, 2007

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

B-3. Administrative Contract

It is recommended that the Cloverleaf Board of Education approve a two year contract for Doreen Mathas beginning August 1, 1005, and ending July 31, 2007, as the Director of Personnel/Operations under the contractual guideline established for the position.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. CONTRACT AGREEMENT

C-1. CEA Contract Agreement

It is recommended that the Cloverleaf Board of Education approve a three-year agreement with the Cloverleaf Education Association as presented and establish the district percent as outlined in the contract for all individuals not covered by an association or union.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____

RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in special session on June 22, 2004 at 7:00 AM in the High School board meeting room. Mr Dale Roberts, President, called the meeting to order and led in the pledge of allegiance to the flag. Upon roll call the following members responded:

Mrs Beth Raftry
Mr Dale Roberts

Mrs Sally Poe
Mr Michael Schmidt

2004-100 PERSONNEL

Mr Schmidt moved to approve the following personnel items:

A. Establish the position of Director of Personnel/Operations with a base salary of \$74,000 and a 220-day work year with 10 additional days to be used as needed by the director.

B. Approve administrative changes of status.

Doreen Mathas from High School Principal to Director of Personnel/Operations for the 2004-2005 school year, with current contract language in force.

Robert Hevener from elementary principal to High School Principal for the balance of his three-year contract with a base salary of \$85,000 beginning August 1, 2004 through July 31, 2007.

C. Approve a two-year contract for Doreen Mathas beginning August 1, 2005 through July 31, 2007 as the Director of Personnel/Operations under the contractual guideline established for the position.

Mrs Raftry seconded the motion, roll call as follows:

Ayes: Schmidt, Raftry, Roberts, Poe.

Nays: None, motion carried.

2004-101 CEA CONTRACT AND DISTRICT PERCENT

Mr Schmidt moved to approve a three-year agreement with the Cloverleaf Education Association as presented and establish the district percent as outlined in the contract for all individuals not covered by an association or union. Mrs

Poe seconded the motion, roll call as follows:

Ayes: Schmidt, Poe, Raftry, Roberts.

Nays: None, motion carried.

2004-102 ADJOURNMENT

Mrs Raftry moved that the meeting be adjourned. Mr Schmidt seconded the motion, roll call as follows:

Ayes: Raftry, Schmidt, Roberts, Poe.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer

**CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING**

June 30, 2004
Cloverleaf High School
7:00 a.m.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take roll:

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

B. PERSONNEL

B-1. **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the resignation of Joe Sadzewicz, CCRC custodian, effective July 16, 2004.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

C. BUSINESS/FINANCE - Mr. Bowen

C-1. **FY2004 Year End Adjustments** - Attachment

It is recommended that the Cloverleaf Board of Education approve the FY2004 Year End Adjustments as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MATTHEWS _____ POE _____
RAFTRY _____ ROBERTS _____ SCHMIDT _____

The Board of Education of the Cloverleaf Local School District met in special session on June 30, 2004 at 7:00 AM in the High School board meeting room. Mr Dale Roberts, President, called the meeting to order. Upon roll call the following members responded:

Mr Dale Roberts Mrs Sally Poe
Mr Thomas Matthews

2004-103 PERSONNEL

Mr Matthews moved to accept the resignation of Joe Sadzewicz as Cloverleaf Recreation Center custodian effective July 16, 2004. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts.

Nays: None, motion carried.

Mrs Raftry arrived at this time.

2004-104 FISCAL YEAR 2004 ADJUSTMENTS

Mrs Raftry moved to approve 2004 fiscal year end adjustments as follows:

A. Request a new amended certificate from the Medina County Auditor in the amount of \$27,411,946.56

B. Adjust appropriations to \$27,237,014.63

C. Transfers from the General Fund:

 \$30,000 to Athletics

 \$2,500 to Uniform Supply

D. Advances from the General Fund if needed:

 \$30,000 to Food Service

 \$3,000 to Elementary Outdoor Education

 \$20,000 to Student Reading Intervention

These adjustments take the place of those acted on at the June 15 regular meeting.

Mr Matthews seconded the motion, roll call as follows:

Ayes: Raftry, Matthews, Poe, Roberts.

Nays: None, motion carried.

2004-105 ADJOURNMENT

Mr Matthews moved that the meeting be adjourned. Mrs Poe seconded the motion, roll call as follows:

Ayes: Matthews, Poe, Roberts, Raftry.

Nays: None, motion carried.

Meeting adjourned.

President

Treasurer